

Task Order
between the New River Valley Metropolitan Planning Organization
and New River Valley Regional Commission

1. Purpose

To develop and assist in updating the New River Valley Passenger Rail Station implementation project in coordination with the Virginia Passenger Rail Authority (VPRA). In January, 2018 the New River Valley Metropolitan Planning Organization (MPO) contracted with the New River Valley Regional Commission (NRVRC) to prepare a Station Ownership and Operations Report to determine the most beneficial operating structure to jointly own and operate the forthcoming passenger rail station along with preliminary engineering to prepare cost estimates for constructing a station at a determined location in Christiansburg, VA. Since the completion of the previous report, VPRA has advanced the project and ascertained the previously identified site would not be feasible due to track access. Therefore, additional preliminary engineering is necessary at a new station location which will be confirmed in the coming months. Further, the New River Valley Passenger Rail Station Authority (NRVPRSA) was officially certified as of September 1, 2022. In order to hold contracts with consultants, the NRVPRSA must develop organizational documents such as bylaws and voting procedures that will clearly delineate agency responsibilities.

2. Scope of Services

The NRVRC will prepare organizational documents in collaboration with the NRVPRSA board of directors that will guide operations of the authority. Following the development and adoption of such policies, the NRVPRSA will be able to conduct the procurement process to solicit bids for professional services to develop preliminary architecture and engineering services.

- Preparation of organizational documents and management of procurement of professional services - \$10,000
- Professional services for preliminary architecture and engineering - \$20,000
- Total Task Order - \$30,000

3. Period of Performance

The work to be performed under this agreement shall begin upon acceptance by the NRVMPPO and continue until June 30, 2023, unless otherwise amended under the provisions of this agreement.

4. Cost of Service

The not-to-exceed cost for providing services specified in this agreement shall be \$30,000 billed to the NRVMPPO on a monthly basis.

5. Amendment and Termination

This agreement may be amended or terminated with 30-days notice by written agreement between the NRVMPPO and the NRVRC.

Accepted for the NRVMPPO:

New River Valley Metropolitan Planning
Organization

Name: Dan Brugh

Signature: *Dan Brugh*

Title: Executive Director

Date: 11/3/22

Accepted for the NRVRC:

New River Valley Regional Commission

Name: Kevin R. Byrd, AICP

Signature: *K. R. Byrd*

Title: Executive Director

Date: 11/21/22

Accepted for the Contractor: